



# 2024 JCJC AWARDS PROGRAM

## CHIEF JUVENILE PROBATION OFFICER OF THE YEAR AWARD

A Chief Juvenile Probation Officer is defined as an individual who supervises a juvenile probation department within the Commonwealth of Pennsylvania, as of the date of the nomination email submission. Award Winners prior to **2019** are eligible for nomination.

**PLEASE ENSURE ALL INFORMATION BELOW IS CORRECT AND VERIFIED.**

*Please type or print legibly, information will be used to contact award winners and prepare banquet materials.*

Name of Nominee: \_\_\_\_\_ County: \_\_\_\_\_

Phone of Nominee: \_\_\_\_\_ Email of Nominee: \_\_\_\_\_

Name of Nomination Contact Person: \_\_\_\_\_

Agency of Contact Person: \_\_\_\_\_

Email of Contact Person: \_\_\_\_\_

Phone of Contact Person: \_\_\_\_\_

### GENERAL CRITERIA

1. Nominations must be submitted via email no later than **July 29, 2024**.
2. Nominee must be employed as a Chief Juvenile Probation Officer at the time the nomination is submitted (*Date of submission is defined as the date the email submission is received*).
3. Nominee must have **two or more** years of service as a Chief Juvenile Probation Officer at the time the nomination is submitted (*Date of submission is defined as the date the email submission is received*).
4. Nominations may be submitted by any agency but must be signed by a Judge.
5. Winners from previous years may not be re-nominated.
6. Nominations must be written so the nominee's identity cannot be discerned by reading the narrative. **The name and county of the nominee should only be written on the front page.**
7. Nominations may be withdrawn by the Judge who signed the nomination form.
8. Nominations must be submitted on this nomination form, using only the space provided.

**PLEASE NOTE:**

***Nominations which do not meet all criteria will be rejected from the judging process.***

**Please email nomination to JCJC Awards Liaison:**

Angel R. Stewart,  
Director of Administration and Grant  
Programs  
[angstewart@pa.gov](mailto:angstewart@pa.gov)

CC: Keysla Rodriguez,  
JCJC Quality Assurance Specialist  
[keyrodrigu@pa.gov](mailto:keyrodrigu@pa.gov)

\_\_\_\_\_  
**Signature of Judge**

Instructions: Complete **each** prompt with a **detailed** response. Incomplete responses will affect the total points awarded to each section.

**1. LEADERSHIP QUALITIES & SKILLS**

In great detail, please describe (do not list) the qualities, skills, and abilities as a chief which make the nominee worthy of this award. Examples of leadership qualities and skills include, but are not limited to, initiative, creativity, management skills, staff development, problem solving, ability to organize, and any other attributes they exhibit as a Chief Juvenile Probation Officer. **(60 points)**

*FOR COMMITTEE  
ONLY: 60 POINTS  
MAXIMUM  
AWARDED:*

\_\_\_\_\_

**2. PROFESSIONAL DEVELOPMENT**

In great detail, please describe (do not list) any efforts made by the nominee to enhance their professional development within their role as a Chief Juvenile Probation Officer. This may include, but is not limited to completing required training hours, gaining certifications, becoming a subject matter expert in JJSES activities (e.g., YLS Master Trainer, MI Coach, etc.), college coursework, degree in juvenile justice or related field, training seminars or workshops conducted by state agencies or departments etc. **(20 points)**

*FOR COMMITTEE  
ONLY: 20 POINTS  
MAXIMUM  
AWARDED:*

\_\_\_\_\_

**3. PROBLEM SOLVING & INITIATIVE**

Describe (do not list) any situations in which the nominee demonstrated leadership, creative problem solving, or adaptability in the department or in the field. **(15 points)**

*FOR COMMITTEE ONLY: 15 POINTS  
MAXIMUM AWARDED:*

\_\_\_\_\_

**4. COMMUNITY INVOLVEMENT**

Describe (do not list) any contributions made by the nominee to their own local community. Describe community initiatives, programs, or organizations the nominee is actively engaged in. **(5 points)**

*FOR COMMITTEE ONLY: 5 POINTS  
MAXIMUM AWARDED:*

\_\_\_\_\_