**JUVENILE PROBATION PERSONNEL TRANSACTION REPORT**

POSITION INFORMATION

COUNTY:

JOB TITLE:

STARTING SALARY:       DATE OF APPOINTMENT:

POSITION STATUS: [ ]  VACANCY [ ]  NEW POSITION

**APPOINTEE INFORMATION**:

EMPLOYEE NAME:

SOCIAL SECURITY NUMBER:

**EDUCATION**:

UNDERGRADUATE DEGREE / MAJOR:

COLLEGE / UNIVERSITY:

DATE CONFERRED:

GRADUATE DEGREE / MAJOR:

DATE CONFERRED:

**APPOINTING AUTHORITY:**

Judge Date

**AUTHORIZED SIGNATURE:**

Chief Probation Officer Date

**PRINT FORM, SIGN & SUBMIT**

*Pursuant to mandatory JCJC Grant-in-Aid standard VIII., this form should be completed and submitted, with a copy of appointee’s college transcript, to JCJC within ten (10) days after any new or vacant position has been filled.*

*Send to:* **Juvenile Court Judges’ Commission**

**Pennsylvania Judicial Center**

**P.O. Box 62425**

**Harrisburg, PA 17106-2425**