

STANDARDS GOVERNING AFTERCARE SERVICES

- I. The recommended caseload size of an Aftercare Officer is eighteen (18) juveniles. The caseload may not exceed twenty-five (25) juveniles.
- II. Aftercare services begin when the placement decision is made. Aftercare services should be provided while the juvenile is in placement and for a six (6) month period following release from placement, unless the juvenile is discharged sooner or supervision is extended by the Court.
- III. Within thirty (30) days after a juvenile is assigned to aftercare supervision the Aftercare Officer shall complete a written aftercare treatment plan based on information gathered from the juvenile, parent(s)/guardian(s) and placement facility. The treatment plan shall provide balanced attention to the protection of the community, the imposition of accountability for offenses committed, and to the development of competencies.

It is essential that the goals set forth in this plan are consistent with the goals established in the treatment plan developed by the placement facility.

- IV. The Aftercare Officer shall attend the initial treatment staffing and release staffing conducted by the placement facility.
- V. The Aftercare Officer shall visit the placement site once a month to meet with the juvenile and appropriate program staff (i.e., supervisor, houseparent or counselor). These visits should be designed to enable the Aftercare Officer to establish a working relationship with the juvenile, monitor progress and to initiate and implement aftercare planning.

Less frequent visitation schedules may be approved by the Juvenile Court Judges' Commission on a facility-specific basis.

- VI. The Aftercare Officer shall maintain monthly contact with the parent(s)/guardian(s) while the juvenile is in placement to provide information regarding the juvenile's progress and to initiate and implement aftercare planning.
- VII. The Court shall require that the placement facility provide the following: a written treatment plan which is developed within thirty days after the juvenile enters placement and which provides balanced attention to the protection of the community, the imposition of accountability for offenses committed, and the development of competencies; written monthly progress reports or, where appropriate, written quarterly progress reports; and written release summaries that include a post release plan.
- VIII. Prior to the juvenile's release from placement, the Aftercare Officer shall complete a written post release plan that provides balanced attention to the protection of the community, the imposition of accountability for offenses committed, and to the development of competencies which outlines post release goals for the juvenile and how they may be attained.
- IX. Upon the juvenile's release from placement, the aftercare officer shall contact the youth and significant others (i.e. school, parent(s)/guardian(s), employer, other agencies providing services) at least once a week until the juvenile is stabilized in the community. These contacts may be reduced upon the approval of the Chief Juvenile Probation Officer, or designee, and

shall be noted in the case record together with the rationale for the reduction in service.

- X.** Aftercare cases shall be reviewed on a monthly basis by the Aftercare Officer and the Chief Juvenile Probation Officer, or designee. The review will be utilized to determine progress toward achieving the goals and objectives set forth in the aftercare treatment plan, and to determine whether modifications to the plan may be appropriate.

- XI.** A chronological record of all contacts shall be maintained and include, at a minimum: the name of the person contacted; the title/relationship of this person; the date of the contact; the time of the contact; the location of the contact (school, home, etc.); the type of contact (face-to-face, telephone, etc.); and a summary of the contact.