

**STANDARDS GOVERNING  
SPECIALIZED INTENSIVE AFTERCARE SERVICES  
FOR DRUG AND ALCOHOL OFFENDERS**

- I. The recommended caseload size of a Specialized Intensive Aftercare Officer under this program is eighteen (18) juveniles. The caseload may not exceed twenty-five (25) juveniles.
- II. Juveniles shall be assigned to specialized intensive aftercare supervision under this program on the basis of objective criteria which have been reduced to writing and approved by the Court. Normally, juveniles shall be assigned to specialized intensive aftercare at the time of disposition. However, additional cases may be assigned after the juvenile probation department and placement agency have completed an assessment and determined specialized intensive aftercare supervision to be appropriate.
- III. The caseload of the Intensive Aftercare Officer may include the following types of clients:
  - a) Adjudicated delinquent on the basis of a violation of the Controlled Substance, Drug, Device and Cosmetic Act;
  - b) Juveniles who were under the influence of drugs or alcohol at the time of their offense;
  - c) Juveniles who have a history of drug/alcohol abuse;
  - d) Juveniles whose assessment indicates that they are at risk of drug/alcohol abuse; or
  - e) Juveniles upon whom the Court has imposed a condition of drug/alcohol treatment or urinalysis testing.
- IV. Specialized intensive aftercare services begin when the placement decision is made, except where the case has yet to be assigned to specialized intensive aftercare supervision (see Standard II). Services under this program should be provided while the juvenile is in placement and for a six (6) month period following release from placement, unless the juvenile is discharged sooner or supervision is extended by the Court.
- V. Within thirty (30) days after a juvenile is assigned to specialized aftercare supervision, the Specialized Aftercare Officer shall complete a written intensive aftercare treatment plan for the juvenile that provides balanced attention to the protection of the community, the imposition of accountability for offenses committed, and the development of competencies, based on information gathered from the juvenile, parent(s)/guardian(s) and placement facility.

*It is essential that the treatment goals of this plan be consistent with the goals established for the treatment plan developed by the placement facility.*
- VI. Specialized intensive aftercare cases shall be reviewed on a monthly basis by the Specialized Intensive Aftercare Officer and the Chief Juvenile Probation Officer, or designee. The review will be utilized to determine progress toward achieving the goals and objectives set forth in the plan, and to determine whether modifications to the plan may be appropriate.
- VII. The Specialized Intensive Aftercare Officer shall attend the initial treatment staffing conducted by the placement facility, except where the juvenile has yet to be assigned to specialized

intensive aftercare supervision (see Standard II). In all cases, the release staffing shall be attended by the Specialized Intensive Aftercare Officer.

- VIII.** The Specialized Intensive Aftercare Officer shall visit the placement site once a month to meet with the juvenile and appropriate program staff (i.e., supervisor, houseparent or counselor). These visits should be designed to enable the Specialized Intensive Aftercare Officer to establish a working relationship with the juvenile, monitor progress and to initiate and implement intensive aftercare planning.

*Less frequent visitation schedules may be approved by the Juvenile Court Judges' Commission on a facility-specific basis.*

- IX.** The Specialized Intensive Aftercare Officer shall maintain monthly contact with the parent(s)/guardian(s) while the youth is in placement to provide information regarding the youth's progress and to initiate and implement intensive aftercare planning.
- X.** The Court shall require that the placement facility provide the following: a written treatment plan which is developed within thirty days after the juvenile enters placement and which provides balanced attention to the protection of the community, the imposition of accountability for offenses committed, and the development of competencies; written monthly progress reports or, where appropriate, written quarterly progress reports; and written release summaries that include a post release plan.
- XI.** Prior to the juvenile's release from placement, the Specialized Intensive Aftercare Officer shall complete a written post release plan that provides balanced attention to the protection of the community, the imposition of accountability for offenses committed, and the development of competencies, and which outlines post release goals for the youth and how they may be attained.
- XII.** Upon release from placement, each juvenile assigned to specialized intensive aftercare must have three (3) face-to-face contacts per week with the Intensive Aftercare Officer, at least one (1) of which must occur on weekends or otherwise outside normal office hours. After six (6) weeks of satisfactory adjustment to probation, this level of service may be reduced to two (2) face-to-face contacts per week providing that one (1) such contact must occur outside normal office hours. After twelve (12) weeks, and if warranted, service may be reduced to one (1) face-to-face contact per week. All such reductions shall be approved by the Chief Juvenile Probation Officer, or designee, and shall be noted in the case record, together with the rationale for the reduction in service.
- XIII.** Upon a juvenile's release from placement, there shall be a minimum of one (1) contact per week with the juvenile's parent(s)/guardian(s). (A contact is defined as a face-to-face meeting or a telephone contact.) However, a face-to-face meeting between the Intensive Aftercare Officer and the parent(s)/ guardian(s) of the juvenile must occur at least once every two weeks. After six (6) weeks of satisfactory adjustment to probation, this level of service may be reduced upon the approval of the Chief Juvenile Probation Officer, or designee, and shall be noted in the case record, together with the rationale for the reduction in service.
- XIV.** Upon a juvenile's release from placement, there shall be a minimum of one (1) contact every week with the juvenile's school, other social service providers, employer, and significant others, if appropriate. (A contact is defined as a face-to-face meeting, a telephone contact, or written

report.)<sup>^</sup> This level of service may be reduced upon the approval of the Chief Juvenile Probation Officer, or designee, and shall be noted in the case record, together with the rationale for the reduction in service.

- XV.** Courts or juvenile probation departments that utilize urinalysis testing with juvenile offenders shall develop a written policy approved by the Court regarding such testing. The policy shall, at a minimum, detail the circumstances under which testing may occur, the types of offenders who may be tested, who may conduct the tests, procedures governing a chain of custody of urine samples which will ensure confidentiality, and certainty of specimen ownership; the provision of results, both positive and negative, to the person being tested; the forewarning to offenders being tested of the possible sanctions for and ramifications of positive results; and a method for confirming a positive test result in cases where a juvenile denies drug use.
  
- XVI.** A chronological record of all contacts shall be maintained and include, at a minimum: the name of the person contacted; the title/relationship of this person; the date of the contact; the time of the contact; the location of the contact (school, home, etc.); the type of contact (face-to-face, telephone, etc.); and a summary of the contact.